



**Kuza Asset Management Limited**  
**Prism Tower-12th Floor, 3rd Ngong Avenue**  
**P. O. Box 26180 00100**  
**Nairobi Kenya**  
**Tel: +254 705 666 444**  
**Email: info@kuza.africa**  
**Website: https://kuza.africa**

**NOTICE IS HEREBY GIVEN THAT UNDER REGULATION 84 OF THE CAPITAL MARKETS (COLLECTIVE INVESTMENT SCHEMES) REGULATIONS 2001, THE 1<sup>ST</sup> ANNUAL GENERAL MEETING OF KUZA ASSET MANAGEMENT UNIT TRUST SCHEME WILL BE HELD VIA ELECTRONIC PLATFORM, ON THURSDAY 27<sup>TH</sup> JUNE, 2024 FROM 10.00 AM TO TRANSACT THE FOLLOWING BUSINESS**

Dear Unitholder,

**Ordinary Business:**

- 1) To table the proxies and determine the presence of a quorum.
- 2) To read the notice convening the Meeting.
- 3) To receive and approve the Trustee's Report.
- 4) To receive, consider and if deemed fit, adopt the Audited Financial Statement for the year ended 31<sup>st</sup> December 2023, together with the Auditors' Report; Trustees', Fund Manager's and Custodian Reports thereon.
- 5) To appoint Njoroge Kibebe & Associates, Certified Public Accountants, as the Auditors of Kuza Asset Management Unit Trust Scheme for the ensuing year and to authorize the Fund Manager to fix their remuneration.
- 6) To transact any other business of Kuza Asset Management Unit Trust Scheme, for which due notice has been received by the Trust Secretary forty-eight (48) hours prior.

Note:

1. Under section 45 of the Trust Deed; All Unitholders in the Kuza Asset Management Unit Trust Scheme who are entitled to attend and vote at a meeting of the Scheme are entitled to appoint a proxy for the Annual General Meeting and vote on their behalf. A proxy need not be a Unit Holder.
2. Unitholders wishing to participate in the meeting should register for the AGM by sending an email to Kuza via info@kuza.africa providing their details i.e Name, Passport/ID Number and Unit Trust Account Number and Mobile telephone number requesting to be registered. For assistance, unitholders (whether in Kenya or outside) should dial the helpline number: **(+254) 705 666 444** from 8:00 a.m. to 5:00 p.m. from Monday to Friday. Kuza shall register the members and send them an email notification once registered.



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3. Links to register via the web portal will also be sent to all members with email addresses in the Register.
4. Registration for the AGM opens on **6<sup>th</sup> June 2024 at 8:00 am** and will close on **25<sup>th</sup> June 2024 at 5:00 pm**. Unitholders will not be able to register after **25<sup>th</sup> June 2024 5:00 pm**.
5. Only one proxy is permitted i.e. A Unitholder shall be entitled to appoint no more than one (1) proxy to attend the annual general meeting.
6. The instrument appointing the proxy must be delivered to the Secretary, P.O Box 26180-00100 Nairobi, not less than forty-eight (48) hours before the meeting or adjourned meeting so that the appointment may be effective.
7. A proxy form is attached to this Notice and is available on Kuza's company website via this link: <https://kuza.africa>. Physical copies of the proxy form are also available at the following address: Prism Tower-12th Floor, 3rd Ngong Avenue. A proxy must be signed by the appointer or his/her attorney duly authorized in writing. If the appointer is a body corporate, the instrument appointing the proxy shall be signed under the hand of an officer or duly authorized attorney of such body corporate. A completed form of proxy should be emailed to [info@kuza.africa](mailto:info@kuza.africa) or delivered to Kuza, Prism Tower-12th Floor, 3rd Ngong Avenue P.O. Box 26180 – 00100 GPO, Nairobi, to be received no later than **25<sup>th</sup> June 2024 at 5:00 pm**. Any person appointed as a proxy should submit his/her mobiletelephone number to the Scheme no later than **25<sup>th</sup> June 2024 at 5:00 pm**. Any proxy registration that is rejected will be communicated to the unit holder concerned no later than **25<sup>th</sup> June 2024** to allow time to address any issues.
8. Copies of the Annual Financial Statement for the year ended 31<sup>st</sup> December 2023 can be viewed from the website <https://kuza.africa>.
9. The above documents will also be accessible on the livestream link.
10. Unitholders wishing to raise any questions or clarifications regarding the AGM may send their written questions by email to [info@kuza.africa](mailto:info@kuza.africa). Unitholders must provide their full details (Full names, ID/Passport Number and mobile number) when submitting their questions and clarifications. All questions and clarification must reach the Company on or before Tuesday 25th June 2024 at 5:00 pm. Following receipt of the questions and clarifications, the Scheme Trustee/Administrator shall provide written responses to the questions received to the return physical address or email address provided by the Unitholder not later than 12 hours before the start of the



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general meeting. A full list of all questions received and the answers thereto will be published on Kuza's website no later than 12 hours before the start of the general meeting.

- 11.** The AGM will be streamed live via a link which shall be provided to all unitholders who will have registered to participate in the general meeting. Duly registered unitholders and proxies will receive a short message service (SMS) prompt on their registered mobile numbers, 24 hours before the AGM acting as a reminder of the AGM. A second SMS prompt shall be sent one hour ahead of the AGM, reminding duly registered unitholders and proxies that the AGM will begin in an hour's time and providing a link to the live stream.
- 12.** Duly registered unitholders and proxies may follow the proceedings of the AGM using the live stream platform and may access the agenda. Duly registered unitholders and proxies may vote (when prompted by the trustee chairman) via the web link prompts.
- 13.** A poll shall be conducted for all the resolutions put forward in the notice.
- 14.** Results of the AGM shall be published on the Company's website within 24 hours following the conclusion of the Annual General Meeting.

For and on behalf of the Fund Manager

Trust Secretary  
Kuza Asset Management Unit Trust Scheme

5<sup>th</sup> June, 2024.